

Fees and Charges 2018/19			
Item	2017/18	2018/19 Proposal	Additional information
<b>Land Charges</b>			
Inspection of documents filed in respect of each parcel of land	£ 2.75	£ 2.75	It is proposed that these fees do not increase this year as our fees are already high when compared to other councils. Further increases will increase the likelihood that more solicitors will move to using personal search companies, i.e. we will still have to do the work but the information will be requested under the Environmental Information Regulations (EIR) free of charge.
Official search (including issue of official certificate of search)			
(a) in any one part of the register	£ 11.00	£ 11.00	Time recording has been undertaken to accurately account for these charges. This was necessary as a comparison showed our charges were high in comparison with other authorities.
(b) in the whole of the register			
(i) where the requisition is made by electronic means	£ 22.00	£ 22.00	
(ii) in any other case	£ 22.00	£ 22.00	
(c) in addition, in respect of each parcel of land above one, where more than one parcel is included in the same requisition (whether the requisition is for a search in the whole or any part of the register)	£ 10.00	£ 10.00	
Office copy of any entry in the register (not including a copy or extract of any plan or document filed)	As reprographics charges	As reprographics charges	The charge should be on a cost recovery basis only and is in line with corporate charges.
Standard enquiries (CON29R).	90.00 inc VAT	90.00 inc VAT	A new CON29R with VAT is introduced on 1.1.17.
Additional parcel of land	20.00 inc VAT	19.50 inc VAT	Time recording has been undertaken to accurately account for these charges
Optional enquiry (CON 290)	13.50 inc VAT	13.50 inc VAT	
Additional typed enquiry	35.00 inc VAT	36.00 inc VAT	CON29 Questions inc VAT.
<b>Charges for landowner statements made under s15A of the Commons Act 2006</b>			
<b>Deposit of a Statement and Map .</b> Fee includes provision for a single site notice erected on an existing structure.	£ 200	£ 200	A4 (Fee varies by size of application map)
	£ 225	£ 225	A3
	£ 250	£ 250	A2
	£ 275	£ 275	A1
	£ 300	£ 300	A0
<b>Additional deposit notice (price per notice).</b> Each application (fee) includes provision of a single notice. Deposits with multiple parcels of land will require additional notices	£ 25	£ 25	A4 (Fee varies by size of notice map)
	£ 30	£ 30	A3
	£ 40	£ 40	A2
	£ 50	£ 50	A1
	£ 65	£ 65	A0
<b>Additional fee for joint applications made under s31 Highways Act 1980 AND s15A of the Commons Act 2006</b>			
Charge added to fees described above	£ 25	£ 25	
<b>Village Greens corrective applications</b>			
To remove buildings/land wrongly registered	£ 1,000	£ 1,000	Similar fees charged at other authorities
Correction of a mistake made by the Commons Registration authority	No fee	No fee	Cannot charge for this
<b>Development Control</b>			
Copies of planning documents	As reprographics charges	As reprographics charges	The charge should be on a cost recovery basis only and is in line with corporate charges.
Copy Decision Notices (No charge for Parish Councils)	As reprographics charges	As reprographics charges	The charge should be on a cost recovery basis only and is in line with corporate charges.
<b>Preliminary Planning Advice</b>			
Major Commercial	£ 265	£ 270	£195 where no meeting required. 2% increase applied
Minor commercial, minerals and waste, and wind or solar installations	£ 191	£ 195	£129 where no meeting required. 2% increase applied
Householder and other applications	£ 63	£ 64	2% increase applied
Strategic Residential	£ 509	£ 519	£389 where no meeting required. 2% increase applied
Major Residential or Strategic Commercial	£ 381	£ 389	£255 where no meeting required. 2% increase applied
Minor Residential	£ 191	£ 195	£129 where no meeting required. 2% increase applied
Additional time (in excess of 3hrs) & communications requested by applicant (per hour)	£ 69	£ 70	2% increase applied
High Hedge Complaint	£ 402	£ 410	2% increase applied
<b>Environmental Services</b>			
Housing - House of Multiple Occupation (HMO) licence fee	£ 179	£ 183	2% increase applied
Housing - immigration inspection fee	£ 68	£ 70	2% increase applied
Housing - improvement notice charge	£ 105	£ 108	2% increase applied

Fees and Charges 2018/19			
Item	2017/18	2018/19 Proposal	Additional information
Housing - prohibition notice charge	£ 417	£ 426	2% increase applied
Housing - works in default per hour (maximum rate, depending on officer grade)	£ 30	£ 31	Based on current hourly rate from PCC.
H&S - (registrations) Food Premises	Free	Free	Free of charge
H&S - (registrations) Person Registrations (acupuncture, ear piercing, electrolysis, hairdressing, skin piercing, tattooist)	£ 87	£ 89	2% increase applied
H&S - (registrations) Premises Registrations (acupuncture, ear piercing, electrolysis, hairdressing, skin piercing, tattooist)	£ 105	£ 108	2% increase applied
Animals - cat or dog boarding establishments licence	£ 105	£ 108	Increase by 2% plus vets fees if applicable.
Animals - dangerous wild animals licence	£ 144	£ 147	Increase by 2% plus vets fees if applicable.
Animals - dog breeding licence	£ 105	£ 108	Increase by 2% plus vets fees if applicable.
Animals - home boarding licence	£ 64	£ 66	Increase by 2% plus vets fees if applicable.
Animals - pet shop licence	£ 105	£ 108	Increase by 2% plus vets fees if applicable.
Animals - riding establishments licence	£ 144	£ 147	Increase by 2% plus vets fees if applicable.
Animals - zoo licence	£ 163	£ 167	Increase by 2% plus vets fees if applicable.
Gambling - Gambling Act premises (new application)	£ 857	£ 875	2% increase applied
Gambling - Gambling Act premises (annual fee)	£ 387	£ 395	2% increase applied
Gambling - Gambling Act premises (notification of change)	£ -	£ 25	New fee
Gambling - Gambling Act premises (variation fee)	£ -	£ 526	New fee
Gambling - Gambling Act premises (transfer)	£ 322	£ 329	2% increase applied
Gambling - Gambling Act premises (copy licence)	As reprographics charges	As reprographics charges	The charge should be on a cost recovery basis only and is in line with corporate charges.
Gambling - Gambling Act premises (application for provisional statement)	£ -	£ 875	New fee
Gambling - Gambling Act premises (application for reinstatement)	£ 322	£ 329	2% increase applied
Scrap Metal - Site Licence fee	£ 319	£ 326	2% increase applied
Scrap Metal - Metal Collectors Licence fee	£ 224	£ 229	2% increase applied
Street Trading - A1 laybys	£ 657	£ 671	2% increase applied
Street Trading - non-A1 laybys	£ 224	£ 229	2% increase applied
Street Trading - service charge	£ 1,916	£ 1,955	2% increase applied
Taxis - Driver suitability test	£ 26	£ 27	2% increase applied
Taxis - Hackney Carriage Driver's licence (3 year)	£ 133	£ 136	2% increase applied
Taxis - Hackney Carriage vehicle licence (3 year)	£ 148	£ 151	2% increase applied
Taxis - Private Hire Driver's licence (3 year)	£ 133	£ 136	2% increase applied
Taxis - Private Hire vehicle licence (3 year)	£ 148	£ 151	2% increase applied
Taxis - Private Hire Operators licence (5 year)	£ 306	£ 313	2% increase applied
Water Sampling - basic parameters	£ 72	£ 74	2% increase applied
Water Sampling - bacteriological analysis only	£ 37	£ 38	2% increase applied
Bulky Waste - collection of up to four items of bulky waste (exemptions apply)	£ 29	£ 30	2% increase applied
Bulky Waste - collection of up to four heavy duty bags full of soils and rubble (bags provided by the Council)	£ 43	£ 44	2% increase applied
Waste Disposal - chargeable household waste (per tonne)	£ 107	£ 110	2% increase applied
Waste Disposal - Trade Waste (per tonne)	£ 107	£ 110	2% increase applied
Waste Collection - 1100 litre size Recycling or Green Waste (per collection, excluding disposal costs)	£ 7.40	£ 7.60	2% increase applied
Waste Collection - 660 litre size Recycling or Green Waste (per collection, excluding disposal costs)	£ 7.40	£ 7.60	2% increase applied
Waste Collection - 240 litre size Recycling or Green Waste (per collection, excluding disposal costs)	£ 7.40	£ 7.60	2% increase applied
Waste Collection - 1100 litre size Residual Waste (per collection, excluding disposal costs)	£ 8.80	£ 9.00	2% increase applied
Waste Collection - 660 litre size Residual Waste (per collection, excluding disposal costs)	£ 8.80	£ 9.00	2% increase applied

Fees and Charges 2018/19			
Item	2017/18	2018/19 Proposal	Additional information
Waste Collection - 240 litre size Residual Waste (per collection, excluding disposal costs)	£ 8.80	£ 9.00	2% increase applied
Waste Collection/Disposal - 1100 Litre size Recycling (per collection)	£ 7.40	£ 7.60	2% increase applied
Waste Collection/Disposal - 660 Litre size Recycling (per collection)	£ 7.40	£ 7.60	2% increase applied
Waste Collection/Disposal - 240 Litre size Recycling (per collection)	£ 7.40	£ 7.60	2% increase applied
Waste Collection/Disposal - 1100 Litre size Green Waste (per collection)	£ 9.50	£ 9.70	2% increase applied
Waste Collection/Disposal - 660 Litre size Green Waste (per collection)	£ 9.50	£ 9.70	2% increase applied
Waste Collection/Disposal - 240 Litre size Green Waste (per collection)	£ 9.50	£ 9.70	2% increase applied
Waste Collection/Disposal - 1100 Litre size Refuse (per collection)	£ 18.80	£ 19.20	2% increase applied
Waste Collection/Disposal - 660 Litre size Refuse (per collection)	£ 14.30	£ 14.60	2% increase applied
Waste Collection/Disposal - 240 Litre size Refuse (per collection)	£ 9.90	£ 10.10	2% increase applied
Green Waste collection charge (annual, per bin)	£ -	£ 35	New annual charge to be introduced for 2018/19
Waste Developer Contributions - provision and delivery of bins (plus associated administration costs), per bin	£ -	£ 40	New one-off charge that could be introduced for 2018/19
Burials - reservation for the next available plot	£ 75	£ 77	2% increase applied
Burials - reservation for a chosen plot	£ 93	£ 95	2% increase applied
Burials - reservation for non-Rutland residents	£ 110	£ 113	2% increase applied
Burials - interment of the body of a stillborn child or child whose age at death did not exceed one year *	£ 108	£ 111	2% increase applied
Burials - interment of the body of a stillborn child or child whose age at death did not exceed one year (administration fee) *	£ 31	£ 32	2% increase applied
Burials - interment of the body of a person whose age at death exceeded one year *	£ 529	£ 540	2% increase applied
Burials - interment of the body of a person whose age at death exceeded one year (administration fee) *	£ 64	£ 66	2% increase applied
Burials - interment of cremated remains *	£ 229	£ 234	2% increase applied
Burials - interment of cremated remains (administration fee) *	£ 64	£ 66	2% increase applied
Burials - additional charge for interment at a depth exceeding five feet *	£ 120	£ 123	2% increase applied
Burials - exclusive right of burial in earthen graves (child's grave) *	£ 93	£ 95	2% increase applied
Burials - exclusive right of burial in earthen graves (single grave up to five feet in depth) *	£ 240	£ 245	2% increase applied
Burials - exclusive right of burial in earthen graves (double depth grave over five feet in depth) *	£ 318	£ 325	2% increase applied
Burials - a flat stone on a single grave space *	£ 64	£ 66	2% increase applied
Burials - a flat stone on a double grave space *	£ 110	£ 113	2% increase applied
Burials - a headstone on a single grave space *	£ 75	£ 77	2% increase applied
Burials - a headstone on a double grave space *	£ 93	£ 95	2% increase applied
Burials - a footstone on a single grave space *	£ 75	£ 77	2% increase applied
Burials - a footstone on a double grave space *	£ 93	£ 95	2% increase applied
Burials - kerbstones or border stones on a single grave space *	£ 130	£ 133	2% increase applied
Burials - kerbstones or border stones on a double grave space *	£ 234	£ 239	2% increase applied
Burials - vase (not exceeding twelve inches in height) *	£ 59	£ 61	2% increase applied
Burials - vase (exceeding twelve inches in height) *	£ 75	£ 77	2% increase applied

<b>Fees and Charges 2018/19</b>			
<b>Item</b>	<b>2017/18</b>	<b>2018/19 Proposal</b>	<b>Additional information</b>
Burials - tablet on any grave, gardens of remembrance or in the Chapel (to include Vase in the gardens of remembrance) *	£ 59	£ 61	2% increase applied
Burials - any other monument not exceeding two feet in height on a single grave space *	£ 93	£ 95	2% increase applied
Burials - any other monument exceeding two feet in height on a grave space *	£ 168	£ 172	2% increase applied
Burials - charge for additional inscriptions *	£ 59	£ 61	2% increase applied
Burials - charge for placing a vase not exceeding twelve inches on a grave without exclusive right of burial *	£ 59	£ 61	2% increase applied

\* Burial fees doubled for non-Rutland residents

Fees and Charges 2018/19			
Item	2017/18	2018/19 Proposal	Additional information
<b>Highways</b>			
<b>Section 50 licence</b>			
Opening of street/road for new service	£ 384	£ 500	Revised fee in line with neighbouring authorities
Opening of street/road for existing service repairs	£ 164	£ 350	Revised fee in line with neighbouring authorities
Section 171 trial hole		£ 300	New fee
<b>Inspection of works and reinstatement following:</b>			
<b>Brown Signs</b>			
Initial assessment fee (non refundable)	£ 214	£ 219	2% increase applied
Design fee per sign	£ 107	£ 109	2% increase applied
Sign washing fee per sign	£ 42	£ 42	2% increase applied
Manufacture and installation	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time		
Removal fee (at end of agreement period, if agreement not re-applied for and approved)	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time		
<b>Temporary Direction signs (e.g. to new housing developments)</b>			
Application fee	As per Brown Signs (all additional costs calculable in the same way)		
Manufacture and installation fee	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time		
Sign cleaning fee	£ 42	£ 43	Per sign face for one clean per year (over the period of the agreement). 2% increase applied but rounded
Removal fee (at end of agreement period, if agreement not re-applied for and approved)	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time		
<b>Other licences</b>			
Skips - 1 week period – or part thereof		£ 15	New fee - was £31 for 4 weeks
Skips - Extension for 1 weeks or part thereof		£ 15	New fee
Scaffolds/Hoardings - 4 week period – or part thereof	£ 67	£ 68	2% increase applied
Scaffold/Hoarding - Extension for 4 weeks or part thereof	£ 67	£ 68	2% increase applied
Mobile scaffold tower - per day		£ 75	New fee
Mobile tower extension - per day		£ 50	New fee
Cherry picker - per day		£ 75	New fee
Cherry picker extension - per day		£ 50	New fee
Building Material on the Highway - per week	£ 31	£ 31	2% increase applied
Building Material on the Highway - per additional week		£ 15	New fee
Permit for new access	£ 57	£ 58	2% increase applied
H-Bar Marking		£ 150	New fee
<b>Annual</b>			
License to Cultivate	£ 62	£ 64	2% increase applied
License to Cultivate (historical)	£ 26	£ 27	2% increase applied
<b>Other Charges</b>			
Request for accident data – enquiry with no accidents (N.B. to commercial organisations – cost to litigants)	£ 41	£ 41	2% increase applied
Request for accident date (raw data – any enquiry up to 50 accidents) (N.B. to commercial organisations – cost to litigants)	£ 81	£ 83	Plus F.O.I. duplicating & postage charges
Request for accident date (major enquiry – over 50 accidents) (N.B. to commercial organisations – cost to litigants)	Cost plus F.O.I. duplicating & postage charges		
Speed Surveys	£ 334	£ 341	2% increase applied

<b>Fees and Charges 2018/19</b>			
<b>Item</b>	<b>2017/18</b>	<b>2018/19 Proposal</b>	<b>Additional information</b>
Post for speed survey	Post at Term Maintenance Contract actual costs, plus staff time		
Land charges enquiry	<b>35.00 inc VAT</b>	<b>36.00 inc VAT</b>	CON29 Questions inc VAT not included in other local search charges.
<b>Section 38, 278 and 106 Agreements</b>			
11% to £100,000 then 5% plus legal fees (as quoted in Appendix 4 - Resources)			
<b>Road Closures and Traffic Management [TM]</b>			
Temporary Road Closure Application	£ 496	£ 750	New Fee
Temporary Traffic Regulation Order Application	£ 490	£ 750	New Fee
Deferring start date of an order already processed		£ 375	New Fee
Emergency Road Closure (by Notice)	£ 490	£ 500	2% increase applied
Advertising Fees for Temporary Traffic Regulation Order	-		At cost plus 10%
Posting of Notice on site	£ 51		Incorporate in closure fee
Removal of Notice on site	£ 51		Incorporate in closure fee
Turning off of traffic signals for required works	£ 229	£ 300	
Temporary Traffic Signals		£ 50	New Fee
Licences to Cultivate Highway Verges (except requests from Charitable Organisations and Parish Authorities)	£ 69	£70	2% increase applied Note if complicated and legal services are instructed, will be charged at £80 per hour
Licences to place items in the Highway for enhancement purposes (except requests from Charitable Organisations and Parish Authorities)	£ 69	£70	2% increase applied Note if complicated and legal services are instructed, will be charged at £80 per hour
Diversions, extinguishments and creations of public rights of way	£ 1,705	£1,740	Actual costs charged at £80 per hour plus advertising. 2% increase applied.
Review of TM proposal:			
Major		£ 200	
Minor		£ 50	
re-submit		£ 50	
design of TM		£ 250	
installation of TM	Sign(s) and post(s) at Term Maintenance Contract actual costs, plus 10% staff time		
Traffic Regulation Orders on / for new development	Highway's staff time, advertising, works at cost, legal fees plus duplication and postage as required		
Rights of Way Orders	Highway's staff time, advertising, works at cost, legal fees plus duplication and postage as required		
Materials & works ordered on behalf of third parties (e.g. Parish Councils)	Term Maintenance Contract actual costs, plus 10% staff time		
<b>Filling of Parish Grit Bins</b>	£ 55	£ 56	2% increase applied
<b>The Removal, Storage and Disposal of Structure with Highway i.e. Caravan, Highways Act 1980</b>			
Removal of vehicles equal to or less than 3.5 tonnes:			
Vehicle on road, upright and not substantially damaged or any two wheeled vehicle	£ 153	£ 200	
<b>Land Drainage</b>			
Land drainage consent application		£ 50	New fee
<b>Forestry</b>			
Forestry Advice & Inspections/hour		£ 34	Charge per hour for external tree services
<b>Road Traffic Accidents</b>			
If fatal and no-one convicted of an offence	<b>No charge</b>	<b>No charge</b>	
Otherwise:	Term Maintenance Contract actual costs, plus 10% staff time		

<b>Fees and Charges 2018/19</b>			
<b>Item</b>	<b>2017/18</b>	<b>2018/19 Proposal</b>	<b>Additional information</b>
Minimum charge	£ 101	£ 150	Term Maintenance Contract actual costs, plus 10% staff time
<b>Other Charges</b>			
<b>Parking</b>			
<b>Penalty Charge Notices</b>			
Higher Level Penalty	£ 70	£ 70	Dependent on the car parking contravention (e.g. parking in a restricted street during prescribed hours)

Fees and Charges 2018/19			
Item	2017/18	2018/19 Proposal	Additional information
Lower Level Penalty	£ 50	£ 50	Dependent on the car parking contravention (e.g. parked after the expiry of paid for time)
<b>Oakham car park tariffs</b>			
0.5 hour (Short Stay = SS)	£ 0.40	£ 0.40	Fees increased last year. No changes proposed.
0.5 (Long Stay = LS)	£ 0.40	£ 0.40	
1 (SS)	£ 0.80	£ 0.80	
1 (LS)	£ 0.80	£ 0.80	
2 hours (SS)	£ 1.60	£ 1.60	
2 (LS)	£ 1.60	£ 1.60	
3 (SS)	£ 2.40	£ 2.40	
3 (LS)	£ 2.40	£ 2.40	
4 (SS)	£ 3.20	£ 3.20	
+3(LS)	£ 4.00	£ 4.00	
Weekly (Monday - Friday = MF)	£ 15.00	£ 15.00	
Weekly (Monday - Saturday = MS)	£ 18.00	£ 18.00	
Season (MF)	£ 432.00	£ 432.00	
Season (MS)	£ 520.00	£ 520.00	
Dispensation (week)	£ 25.00	£ 25.00	
Resident Permit	£ 40.00	£ 40.00	
<b>Transport</b>			
<b>Home to School Transport</b>			
Concessionary fare -Students living in Rutland and attending their qualifying school but lives under the 2 mile primary or 3 mile secondary distance criteria	£99 per year or £33 per double term	£101 per year or £34 per double term	2% rounded increase applied, restricted by policy to increase in line with council tax.
Concessionary fare -Students living in Rutland but not attending their qualifying school	£263 per year or £88 per double term	£268 per year or £90 per double term	2% rounded increase applied, restricted by policy to increase in line with council tax.
Concessionary fare -Students living outside Rutland	£493 per year or £164 per double term	£503 per year or £167 per double term	2% rounded increase applied, restricted by policy to increase in line with council tax.
Denominational transport – students attending a denominational school outside Rutland	£653 per year	£ 666	2% rounded increase applied, restricted by policy to increase in line with council tax.
Replacement bus pass	£ 5	£ 10	Increase in charge to cover replacement pass cost and administration fee.
<b>Post 16 Transport</b>			
Student charge – for receiving assisted transport.	£500/346	£510 / £353	2% rounded increase applied, £500 for new starter and students entering 2nd year, £353 for continuing students who started 2016/17 or earlier.
<b>Concessionary Travel</b>			
English National Concessionary Travel pass – Access & Freedom travel schemes. Initial and replacing life expired passes	Free	Free	Statutory duty to provide a free pass to qualifying residents.
English National Concessionary Travel pass – Access & Freedom travel schemes. Issue of replacement passes for lost or stolen passes	£ 5	£ 10	Increase in charge to cover replacement pass cost and administration fee. Brings RCC in line with other LAs.
<b>Delivery charges</b>			
Delivery of post/meals to schools/colleges and voluntary organisations within Rutland	£10 standard hourly charge plus 0.25p per mile of full journey	£10 standard hourly charge plus 0.25p per mile of full journey	No Change. Charges to cover costs of staff time, vehicle maintenance and fuel.
<b>Cycle training for individuals not resident in Rutland or attending Rutland schools</b>	Officer time plus any additional costs to deliver training		
<b>Road Closures and Traffic Management</b>			
Public Path Orders	Officer time, advertising, works at cost, legal fees plus duplication and postage as required		
<b>Charges for Definitive Map Extracts (rights of way searches)</b>			
A4, first copy	£ 45	£ 46	Each additional copy £8.60. 2% rounded increase applied but rounded
A3, first copy	£ 63	£ 65	Each additional copy £10.60. 2% rounded increase applied but rounded
A2, first copy	£ 77	£ 79	Each additional copy £13.00. 2% rounded increase applied but rounded
A1, first copy	£ 83	£ 85	Each additional copy £15.00. 2% rounded increase applied but rounded



Fees and Charges 2018/19			
Item	2017/18	2018/19 Proposal	Additional information
<b>Charges for landowner statements made under section 31(6) of the Highways Act. These may be waived at the discretion of the Director in consultation with the Portfolio Holder if there is a significant public benefit.</b>			
<b>Deposit of a Statement and Map under section 31(6) of the Highways Act.</b>	£ 175	£ 179	2% rounded increase applied.A4 (Fee varies by size of application map)
	£ 195	£ 199	A3 2% rounded increase applied
	£ 210	£ 214	A2 2% rounded increase applied
	£ 225	£ 230	A1 2% rounded increase applied
	£ 235	£ 240	A0 2% rounded increase applied
<b>Additional fee for joint applications made under s31 Highways Act 1980 AND s15A of the Commons Act 2006</b>			
Charge added to fees described above	£ 25		
<b>Rights of Way enforcement action</b>		<b>Total of various costs including (not limited to) officer time, tools and machinery, contractor time, legal fees and charges</b>	
<b>Planning Policy</b>			
<b>Local Plan</b>			
Rutland Core Strategy - Adopted July 2011	£ 29	£ 30	2% increase applied
Minerals Core Strategy & Development Control Policies DPD - Adopted October 2010	£ 29	£ 30	2% increase applied
Site Allocations & Policies Document - Adopted October 2014	£ 37	£ 38	2% increase applied
Neighbourhood Plans	£ 11	£ 12	2% increase applied
Supplementary Planning Documents	£ 12	£ 12	2% increase applied
Local Development Scheme (July 2017)	£ 12	£ 12	Name amended. 2% increase applied.
Statement of Community Involvement (January 2014)	£ 12	£ 12	2% increase applied.
Authority Monitoring Report	£ 12	£ 12	Name amended. 2% increase applied.
Conservation Area Appraisals	£ 12	£ 12	2% increase applied
<b>Housing Strategy</b>			
Homelessness Review	£ 12	£ 12	2% increase applied
Housing & Homelessness Strategy 2017-22	£ 12	£ 12	Name changed to reflect combined document. 2% increase applied.
Homelessness Strategy	£ 12	-	No longer exists as a separate document
Tenancy Strategy - Adopted January 2013	£ 2	£ 2	2% increase applied
<b>Self-build and Custom Housebuilding Register</b>			
New entry to the register	£ 75	£ 77	2% increase applied. Overall charge comparable to other nearby councils, if they have decided to charge.
<b>Museum</b>			
<b>Standard charge</b>			
Photocopying & Printouts			
A4 B&W per side	£ 0.10	-	Aligned with Library Fees, see below
A3 B&W per side	£ 0.20	-	Aligned with Library Fees, see below
Printouts requiring staff scanning			
A4	£ 4.60	-	Abolish and withdraw service
A3	£ 5.10	-	Abolish and withdraw service
Photographic Paper (in addition to any copying charges)			
A4 per sheet	£ 0.55	-	Abolish and withdraw service
Laminating (in addition to any copying charges)			
A5 pouches	£ 1.00	-	Abolish and withdraw service
A4 pouches	£ 1.10	-	Abolish and withdraw service
A3 pouches	£ 1.50	-	Abolish and withdraw service
<b>Research Fees</b>			
First 30 minutes free			
Subsequent time, per hour	£ 29	£ 30	2% increase applied and rounded
<b>Postage, Packing and Handling</b>			
All sales	£ 2.65	£ 3.00	Increased to account for changes in postal rates
<b>Photography Facility Fee</b>			
Client's own still photography on museum premises for commercial purposes, per hour	£ 32		Abolish and withdraw service - virtually nil use
Client's own video filming on museum premises for commercial purposes, per hour	£ 58		Abolish and withdraw service - virtually nil use
Loan of items for photography elsewhere, per day	£ 51		Abolish and withdraw service - virtually nil use

Fees and Charges 2018/19			
Item	2017/18	2018/19 Proposal	Additional information
<b>Commercial Use Fees</b>			
Still image, per use	£ 33		Abolish and withdraw service - virtually nil use
Video footage, per use	£ 65		Abolish and withdraw service - virtually nil use
<b>Educational or academic publications</b>			
Still image, per use	£ 15		Abolish and withdraw service - virtually nil use
Video footage, per use	£ 33		Abolish and withdraw service - virtually nil use
<b>Storage of archaeological items (per standard box)</b>	£ 50	£ 55	2% increase applied and rounded
<b>Storage of paper archive (per standard box)</b>	£ 30	£ 35	2% increase applied and rounded
<b>Room Hire Charges (External Users)</b>			Meeting rooms only - Museum and Library
Use during opening hours, per hour	N/A	£ 15	New unified rate
Use outside of opening hours, per hour (plus 1 hour for set up and tidy up)	N/A	£ 30	New unified rate
<b>Exhibition Space Charges (External Users)</b>			
Use during opening hours, per day	N/A	£ 50	Exhibition Areas - Museum, Castle and Library
<b>Museum &amp; Library Hire Charges (External Users)</b>			
Use outside of opening hours, per hour (plus 1 hour for set up and tidy up)			
Weekdays	N/A	£ 40	Whole venue - Museum or Library
Saturdays	N/A	£ 50	Whole venue - Museum or Library
Sundays	N/A	£ 70	Whole venue - Museum or Library
<b>Castle Hire Charges (External Users)</b>			
Use outside of opening hours, per hour (plus 1 hour for set up and tidy up)			
Weekdays	£ 60	£ 65	2% increase applied and rounded
Saturdays	£ 70	£ 75	2% increase applied and rounded
Sundays	£ 95	£ 100	2% increase applied and rounded
Use of castle grounds			Price on application
<b>Standard charges</b>			
Museum: Colonel Noel Suite	£ 60		Replace with unified hourly rate above
Oakham Castle: Court No.1	Not available		Replace with unified hourly rate above
Oakham Castle: Great Hall (maintaining public access)	Not available		Replace with unified hourly rate above
<b>Affiliates rates</b>			
Museum: Colonel Noel Suite	£ 30		Replace with unified hourly rate above
Oakham Castle: Court No.1	Not available		Replace with unified hourly rate above
Oakham Castle: Great Hall (maintaining public access)	Not available		Replace with unified hourly rate above
Use outside of opening hours, per hour (plus 1 hour for set up and tidy up)			
<b>Standard charges</b>			
Museum: Colonel Noel Suite			
Weekdays	£ 35		Replace with unified hourly rate above
Saturdays	£ 43		Replace with unified hourly rate above
Sundays	£ 57		Replace with unified hourly rate above
Museum: Riding School & Gallery			
Weekdays	£ 50		Replace with unified hourly rate above
Saturdays	£ 60		Replace with unified hourly rate above
Sundays	£ 70		Replace with unified hourly rate above
Oakham Castle: Great Hall & Court No.1			
Weekdays	£ 60		Replace with unified hourly rate above
Saturdays	£ 70		Replace with unified hourly rate above
Sundays	£ 95		Replace with unified hourly rate above
Use outside of opening hours, per hour (plus 1 hour for set up and tidy up)			
<b>Affiliates rates</b>			
Museum: Colonel Noel Suite			
Weekdays	£ 28		Replace with unified hourly rate above
Saturdays	£ 34		Replace with unified hourly rate above
Sundays	£ 44		Replace with unified hourly rate above
Museum: Riding School & Gallery			
Weekdays	£ 39		Replace with unified hourly rate above
Saturdays	£ 45		Replace with unified hourly rate above
Sundays	£ 51		Replace with unified hourly rate above
Oakham Castle: Great Hall & Court No.1			
Weekdays	£ 46		Replace with unified hourly rate above
Saturdays	£ 51		Replace with unified hourly rate above
Sundays	£ 73		Replace with unified hourly rate above

<b>Fees and Charges 2018/19</b>			
<b>Item</b>	<b>2017/18</b>	<b>2018/19 Proposal</b>	<b>Additional information</b>
Hire of display screens and/or cases, per event (client to insure and provide transport)	£ 38	-	Abolish - virtually nil use
<b>Civil Ceremonies at Oakham Castle: including Marriages, Civil Partnerships, Naming and Memorial Ceremonies</b>			
<b>Use of Great Hall, including photography permit</b>			
Monday-Thursday	£ 600	£ 620	Small increase following significant increases last year
Friday & Saturday	£ 750	£ 770	Small increase following significant increases last year
Sunday	£ 600	£ 620	Small increase following significant increases last year
Use of grounds only, for photography	£ 75	£ 80	
Drinks Reception Package	£ 250	-	Abolish - replace with hire charge above
Cancellation charges:			
More than two months in advance	£ 100	£ 100	
Less than two months in advance	50% of charge	50% of charge	
Less than 72 hours notice	Full charge	Full charge	
<b>Registrars</b>			The majority of Registrars Fees are set nationally, however there are discretionary charges in the following areas. Registrars Fees have been subject to a review; increases in charges will be made over 2 years to bring income in to line with the cost of service provision. Fees will be charged at the rate in place at the time of booking, rather than at the date of the event, as many ceremonies are booked well in advance.
<b>The majority of Registrars Fees are set nationally, however there are discretionary charges in the following areas.</b>			
<b>Wedding and Civil Partnership Ceremonies at Approved Premises (fee includes 1 certificate)</b>			
Monday - Thursday	£ 320	£ 325	2% increase applied and rounded
Friday	£ 340	£ 345	2% increase applied and rounded
Saturday	£ 420	£ 425	2% increase applied and rounded
Sundays & Bank Holidays	£ 510	£ 520	2% increase applied and rounded
Non-Refundable Deposit	£ 50	£ 50	
Licence Fee for Approval of Premises	£ 1,550	£ 1,600	2% increase applied and rounded
Licence Amendment Fee	£ 200	£ 210	2% increase applied and rounded
<b>Use of the decommissioned Register Office room as an Approved Premises</b>			
Monday - Thursday	£ 150	£ 175	Price increased following facilities improvements (inclusive of VAT)
Friday	£ 200	£ 230	Price increased following facilities improvements (inclusive of VAT)
Saturday	£ 250	£ 280	Price increased following facilities improvements (inclusive of VAT)
Sundays & Bank Holidays	£ 300	£ 330	Price increased following facilities improvements (inclusive of VAT)
Non-Refundable Deposit	£ 50	£ 50	
Fee for diary amendment to an Approved Premise or Decommissioned Room ceremony	£ 20	£ 25	

Fees and Charges 2018/19			
Item	2017/18	2018/19 Proposal	Additional information
<b>Library</b>			
<b>Service Charges</b>			
Requests for Rutland residents	£ 1.50	£ 1.60	
Requests for non-Rutland residents	£ 5.50	£ 6.00	
Requests for items that are in stock or on order are free			
Compact Discs (7 day loan)	£ 0.50		Abolish and withdraw service
DVDs & Bluray (7 day loan)	£ 2.00	£ 2.50	2% increase applied and rounded
Childs "U" Cert. DVDs & Bluray (7 day loan)	£ 1.00	£ 1.00	2% increase applied and rounded
Self-service Printer/Photocopier			
B&W A4 per side	£ 0.10	£ 0.10	Coin operated
Colour A4 per side	£ 1.00	£ 1.00	Coin operated
B&W A3 per side	£ 0.20	£ 0.20	Coin operated
Colour A3 per side	£ 1.50	£ 1.50	Coin operated
Fax (Standard rated VAT inclusive)			
United Kingdom			
First page	£ 1.80	£ 2.00	2% increase applied and rounded
Each subsequent page	£ 1.20	£ 1.50	2% increase applied and rounded
Non-United Kingdom & Premium Rate			
First page	£ 4.60	-	Abolish and withdraw service - virtually nil use
Each subsequent page	£ 2.40	-	Abolish and withdraw service - virtually nil use
To receive, per sheet	£ 1.00	£ 1.10	2% increase applied and rounded
Postage, Packing and Handling			
All sales	£ 2.65	£ 3.00	Increased to account for changes in postal rates